**2013-2014**

**K-12 Leadership**

**Focus on Professional Learning Communities**

**PROGRAM PLAN/TARGETS/TIMELINE**

**Guiding Question:**

How do we become a Professional Learning Community (PLC) as we meet the five district goals and implement the 21st Century Model of Education?

**Long term targets:**

* Be a professional learning community (PLC) by consistently and fully implementing PLC procedures and structures throughout the district
* Meet the five district goals
* Implement the MCPS 21st Century Model of Education
* Integrate the Montana Common Core States Standards in English Language Arts and mathematics across the district
* Collaborate with UM and other community stakeholders to implement goals of SHAPE P-20 grant

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| **Date/**  **Time/**  **Location** | **Materials/ Handouts Needed** | **Read Ahead** | **Targets** | **Activities** | **Follow-Up**  **(Read Before Next Full Group Mtg)** |
| 2012-2013  Academic Year | See MCPSOnline wiki | See MCPSOnline wiki | **STANDARD 1**  ***Principals/leaders build a foundation for Professional Learning Communities within their building.***   * I can foster a school culture of collective responsibility for high levels of student learning, regardless of circumstances * I can ensure ***all*** students a guaranteed and viable curriculum * I can articulate a mission of ensuring high levels of learning for all students that is embedded in the culture of the school | See MCPSOnline wiki |  |
| **Date/**  **Time/**  **Location** | **Materials/ Handouts Needed** | **Read Ahead** | **Targets** | **Activities** | **Follow-Up**  **(Read Before Next Full Group Mtg)** |
| Aug 12, 2013  7:00-9:00am  ***ALL K12***  BB Brdrm | **Materials:**  Chart paper  Markers  **Handouts:**  Agenda  **Videos:**  [*Dufours: Groups vs. Teams*](http://www.youtube.com/watch?v=0hV65KIItlE) |  | **STANDARD 1** (continued)  ***Principals/leaders build a foundation for Professional Learning Communities within their building.***   * I can describe the purposes of the K-12 leadership team in a PLC * I can outline district team structure, responsibilities and development in a PLC * I can identify critical questions for principal consideration in a PLC   **STANDARD 2**  Principals/leaders thoughtfully establish and sustain highly effective collaborative teams.   * I can explain why collaborative teams are our basic organizing structure as we develop our PLC * I can Identify potential barriers to collaborative teaming at my school and address possible solutions with my colleagues * I can consider strategies for developing team norms at my school * I can identify and prepare the first K-12 leadership team PLC products and timeline | * Introduction * Review PLC Journey poster * **Protocol:** Morning Meeting * ***Video:*** *Dufour Group vs. Team* * **Protocol:** Small group discussion/large group share out: Develop norms and collective commitments * **Protocol:** Plus/Delta * **Protocol:** Exit Ticket |  |

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| **SEPTEMBER WEEKLY ERD/PRINCIPAL MEETINGS** | | | | | | |
| ***Week of September 9-13***  Targets: | | | | ***Week of September 16-20***  Targets: | | |
| Questions: | | | | Questions: | | |
| **Date/**  **Time/**  **Location** | **Materials/ Handouts Needed** | **Read Ahead** | **Targets** | | **Activities** | **Follow-Up**  **(Read Before Next Full Group Mtg)** |
| Sept 24, 2013  1-2:30pm  ***ALL K12***  BB Brdrm |  |  | **STANDARD 2** (continued)  Principals/leaders thoughtfully establish and sustain highly effective collaborative teams. | |  |  |

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| **OCTOBER WEEKLY ERD/PRINCIPAL MEETINGS** | | |
| ***Week of September 23-27***  Targets: | ***Week of Sep 30 – October 4***  Targets: | ***Week of October 7-11***  Targets: |
| Questions: | Questions: | Questions: |

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| **Date/**  **Time/**  **Location** | **Materials/ Handouts Needed** | **Read Ahead** | **Targets** | **Activities** | **Follow-Up**  **(Read Before Next Full Group Mtg)** |
| Oct 22,  2013 – need to change date, conflicts with K-5 CCSS Ldsp 8a-3p  1-2:30pm  ***ALL K12***  BB Brdrm |  |  |  |  |  |

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| **NOVEMBER WEEKLY ERD/PRINCIPAL MEETINGS** | | |
| ***Week of October 28- November 1***  Targets: | ***Week of November 4-8***  Targets: | ***Week of November 11-15***  Targets: |
| Questions: | Questions: | Questions: |

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| **Date/**  **Time/**  **Location** | **Materials/ Handouts Needed** | **Read Ahead** | **Targets** | **Activities** | **Follow-Up**  **(Read Before Next Full Group Mtg)** |
| Nov 26, 2013 –  Day before Thanksgiving break – **Nov 19th?**  1-2:30pm  ***ALL K12***  BB Brdrm |  |  |  |  |  |

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| **DECEMBER WEEKLY ERD/PRINCIPAL MEETINGS** | | |
| ***Week of November 18-22***  Targets: | ***Week of December 2-6***  Targets: | ***Week of December 9-13***  Targets: |
| Questions: | Questions: | Questions: |

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| **Date/**  **Time/**  **Location** | **Materials/ Handouts Needed** | **Read Ahead** | **Targets** | **Activities** | **Follow-Up**  **(Read Before Next Full Group Mtg)** |
| Dec 24, 2013 – need to resch as this is Xmas Eve – **Dec 17th?**  1-2:30pm  ***ALL K12***  BB Brdrm |  |  |  |  |  |

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| **JANUARY WEEKLY ERD/PRINCIPAL MEETINGS** | | |
| ***Week of December 16-20***  Targets: | ***Week of January 6-10***  Targets: | ***Week of January 13-17***  Targets: |
| Questions: | Questions: | Questions: |

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| **Date/**  **Time/**  **Location** | **Materials/ Handouts Needed** | **Read Ahead** | **Targets** | **Activities** | **Follow-Up**  **(Read Before Next Full Group Mtg)** |
| Jan 28, 2014  1-2:30pm  ***ALL K12***  BB Brdrm |  |  |  |  |  |

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| **FEBRUARY WEEKLY ERD/PRINCIPAL MEETINGS** | | |
| ***Week of January 27-31***  Targets: | ***Week of February 3-7***  Targets: | ***Week of February 10-14***  Targets: |
| Questions: | Questions: | Questions: |

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| **Date/**  **Time/**  **Location** | **Materials/ Handouts Needed** | **Read Ahead** | **Targets** | **Activities** | **Follow-Up**  **(Read Before Next Full Group Mtg)** |
| Feb 25, 2014  1-2:30pm  ***ALL K12***  BB Brdrm |  |  |  |  |  |

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| **MARCH WEEKLY ERD/PRINCIPAL MEETINGS** | | |
| ***Week of February 24-28***  Targets: | ***Week of March 3-7***  Targets: | ***Week of March 10-14***  Targets: |
| Questions: | Questions: | Questions: |

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| **Date/**  **Time/**  **Location** | **Materials/ Handouts Needed** | **Read Ahead** | **Targets** | **Activities** | **Follow-Up**  **(Read Before Next Full Group Mtg)** |
| Mar 25, 2014  1-2:30pm  ***ALL K12***  BB Brdrm |  |  |  |  |  |

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| **APRIL WEEKLY ERD/PRINCIPAL MEETINGS** | | |
| ***Week of March 24-28***  Targets: | ***Week of April 7-11***  Targets: | ***Week of April 14-18***  Targets: |
| Questions: | Questions: | Questions: |

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| **Date/**  **Time/**  **Location** | **Materials/ Handouts Needed** | **Read Ahead** | **Targets** | **Activities** | **Follow-Up**  **(Read Before Next Full Group Mtg)** |
| Apr 22, 2014  1-2:30pm  ***ALL K12***  BB Brdrm |  |  |  |  |  |

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| **MAY WEEKLY ERD/PRINCIPAL MEETINGS** | | |
| ***Week of April 21-25***  Targets: | ***Week of May 5-9***  Targets: | ***Week of May 12-16***  Targets: |
| Questions: | Questions: | Questions: |

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| **Date/**  **Time/**  **Location** | **Materials/ Handouts Needed** | **Read Ahead** | **Targets** | **Activities** | **Follow-Up**  **(Read Before Next Full Group Mtg)** |
| May 27, 2014  1-2:30pm  ***ALL K12***  BB Brdrm |  |  |  |  |  |